Tool 1: Phase 1 Checklist

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| Readiness Checklist  | Not Started | In Progress | Well-established |
| 1. Research ESP Strategies and Associated Data Collection Methods
 |  |  |  |
| 1. Understand Institutional History of SV Prevention
 |  |  |  |
| 1. Create a Project Plan and Timeline
 |  |  |  |
| 1. Identify Resources
 |  |  |  |
| Step 1: Identify Stakeholders & Core Team  |  |  |  |
| Stakeholder Identification  |  |  |  |
| Core Team Identification |  |  |  |
| Approach Key Partners (for buy-in and to provide opportunities for collaboration) |  |  |  |
| Set up Initial Communication with Stakeholders |  |  |  |
| Assign Roles and Responsibilities to Core Team. |  |  |  |
| Begin Regular Meetings with Core Team |  |  |  |
| Step 2: Gap Analysis  |  |  |  |
| Gather Existing Data  |  |  |  |
| Data Triangulation of Existing Data  |  |  |  |
| Create Data Summaries |  |  |  |
| Create Data Overview |  |  |  |
| Identify Gaps (or determine no gaps exist) |  |  |  |
| Step 3: Gather Data (if needed)  |  |  |  |
| Choose a Data Collection Approach |  |  |  |
| Complete Data Collection Evaluation Table  |  |  |  |
| Complete Data Collection |  |  |  |
| Create Data Summary  |  |  |  |
| Update Data Overview  |  |  |  |
| Step 4: Determine Priorities  |  |  |  |
| Revisit Program Goals |  |  |  |
| Gather Additional Data (if needed)  |  |  |  |
| Choose Priorities for Intervention |  |  |  |
| Refine Problem Statements (if needed) |  |  |  |
| Step 5: Generate Solutions and Select Intervention(s)  |  |  |  |
| Create Intervention Summaries |  |  |  |
| Select Intervention(s)  |  |  |  |

*Environmental and Situational Strategies for Sexual Violence Prevention:*

*A Practitioners’ Guide to Leveraging Evidence for Impact on College Campuses*

<https://mcasa.org/prevention/environmental-and-situational-prevention>

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