

## **Part-Time Maryland Staff Attorney**

The Amara Legal Center is a nonprofit legal services organization dedicated to providing free legal services to survivors of sex trafficking and sex workers. To learn more about the Amara Legal Center's mission and work, please visit <u>www.amaralegal.org.</u> Amara seeks a part-time attorney to provide trauma-informed legal representation to clients in Maryland.

## **Required Skills/Qualifications:**

- J.D. from an accredited law school
- At least one to three years of litigation experience in family law or related field
- Ability to pay close attention to detail, successfully manage time, and prioritize workload
- Strong interest and/or knowledge regarding human trafficking, social justice, and public interest
- Excellent research and writing skills
- Demonstrated proficiency in Google Suite
- Experience using case management software
- Ability to follow instructions in order to complete projects or assignments
- Valid driver's license and reliable vehicle to attend meetings and court hearings throughout Maryland
- Member in good standing of the Maryland Bar

## **Desired Skills/Qualifications:**

- Demonstrated experience, knowledge, or interest working with low income individuals and survivors of trauma
- Experience conducting trainings and community outreach activities
- Licensed to practice in federal court or neighboring jurisdictions Virginia or DC

## **Role/Responsibilities:**

- Independently provide trauma-informed legal advice, advocacy, and representation on cases in Maryland, including, but not limited to child custody and other family law issues, civil protection orders, criminal record vacatur/expungement, name changes, and crime victims advocacy
- Maintain updated case notes and time entries on all client matters in Amara's case management system. Distribute and review client surveys upon case closure.
- Conduct Human Trafficking trainings and Know Your Rights workshops
- Comply with grant metrics, restrictions, and goals
- Other tasks as assigned by the Executive Director

This staff attorney is part-time (10-15 hours/week) and reports to the Executive Director. To apply, please send a cover letter, resume, and list of three references to <u>recruiting@amaralegal.org</u>.

The Amara Legal Center is an equal opportunity employer and does not discriminate on the basis of race, color, national origin, ancestry, sex, sexual orientation, gender identity or expression, religion, age, pregnancy, work related injury, covered veteran status, political ideology, genetic information, marital status, family responsibilities or any other factor that protects from employment discrimination.